Introduction to the Library Catalog

The library catalog is your gateway to books and multimedia in 28 libraries.
✓ Access 28 libraries of the NOBLE (North of Boston Library Exchange) network – request items from the entire collection to be delivered to NSCC Danvers or Lynn for free.
✓ Borrow books, DVDs and videos for your papers and for fun.
✓ Renew and request items with your NSCC ID card and NOBLE PIN from home or at the college.

Using the Library Catalog

1. Find the library catalog at www.northshore.edu/library and go to the Search the Library Catalog area.

2. Click on the NOBLE catalog link or type in the box to do a quick search.

Basic Search Options
✓ **Keyword** – Use this if you know the *topic you are looking for*, but are unsure of the exact book or video, eg: nutrition.
✓ **Author** – Use this if you know the *author you are looking for*, eg: Grisham, John (always type last name first).
✓ **Title** – Use this if you know the *exact title that you are looking for*, eg: Epidemics.
✓ Select *North Shore Community College* in the third drop box, if you just want to see what is at Danvers and Lynn. If you want to see what is in the other libraries, select *View Entire Collection* in the drop box.

Advanced search options
✓ **Library department** – When searching for items in NSCC, you can select *Danvers Campus* or *Lynn Campus* from the library department box.
✓ **Material type** – Choose whether you want a *book, DVD, video or other type of item*. Do not select anything in this box if you would like to see all the items available.
✓ **Language** – You can choose foreign language items. English is the default language.
✓ **Year** – You can search for things published between certain years, example 1999 – 2005.
✓ **Search and sort** – You can choose to see the items found in *date, title or relevance order*.
Accessing your library account and requesting materials online

Accessing your library account online

✓ At www.northshore.edu/library, click on “the NOBLE catalog” link under “Search the Library Catalog” and click “Login” at the top of the screen, or “Login to my account” on the sidebar.
✓ Type in your NSCC ID number, starting with 21991.
✓ Type in your PIN (Please ask for one at the Circulation Desk).
✓ Click “LOGOUT” when you are finished to protect your account.

Requesting library materials online

✓ Find the item you want.
✓ Click the “Request” button at the top of the screen.
✓ Type in your library card (NSCC ID) number.
✓ Type in your PIN.
✓ Choose the library where you want to pick up your item. If you choose delivery at NSCC Danvers or Lynn Campuses, we will call you when your item arrives.

Canceling library material requests

✓ Login to your account, using the instructions for “Accessing your library account online”.
✓ Click “request (hold)” link.
✓ Check the box next to the item you would like to cancel and click “Cancel Selected” button.
✓ If you want to cancel all your requests, click “Cancel All” button.

Renewing library materials online

✓ Login to your account, using the instructions for “Accessing your library account online”.
✓ Click “Items currently checked out” link.
✓ Check the box next to the item you would like to renew and click “RENEW SELECTED ITEMS” button.
✓ If you want to renew all your loans, click the “Renew All” button.

Changing your library PIN

✓ Login to your account, using the instructions for “Accessing your library account online”.
✓ Click the “Modify Your PIN” button.
✓ Type in your library issued PIN in the “Enter your current PIN” box.
✓ Type in your new choice in “Enter your new PIN” and “Enter your new PIN again” boxes. Your new PIN can be a word, a number or a combination of both.
✓ Click “Submit”.

Danvers Campus Library
Berry Building, Second Floor
1 Ferncroft Road
Danvers, MA 01923
(978) 739-5526
Email library@northshore.edu

Lynn Campus Library
McGee Building, First Floor
300 Broad Street
Lynn, MA 01901
(781) 477-2133

Hours
Monday – Thursday 8am – 9pm
Friday 8am – 4pm
Saturday 8:30am – 12:30pm
Check at each library for hours during semester breaks and summer sessions.